

## Brazil Business visa Application



**IMPORTANT: Please enter your contact information**

Name:

E-mail:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:



### Brazil business visa checklist

- Filled out and signed Brazil business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 1 Photographs.** Standard passport photographs 2 x 2 inches on white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

**!** If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

- FedEx 2nd day delivery - add \$15
- FedEx Standard Overnight - add \$20
- FedEx Priority Overnight - add \$25
- FedEx Saturday delivery - add \$45
- FedEx First Overnight - add \$65

**Name:**

**Company:**

**Address:**

**City:**

**State:**

**Zip:**

- Driver's license.** Copy of driver's license or utility bill, showing the applicants name and current address.
- Itinerary.** A photocopy of round trip tickets or a letter signed by a travel agent with confirmed round trip tickets. Itinerary is not acceptable unless showing ticket numbers and that the ticket is paid for.

- Yellow Fever Vaccination.** If the applicant has traveled within the last 90 days to any of the Yellow Fever Countries an International Certificate of Vaccination for Yellow Fever will be required.
- 
- Business Invitation** A NOTARIZED business invitation letter from the sponsoring company in Brazil written in Portuguese. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Brazil", and signed by a senior manager (an equivalent to Vice-President or above). The letter should state:
- The job description and job position of the contact person in Brazil.
  - A description of the intended activities of the applicant in Brazil (sales, purchases, coordination, auditing, etc).
- 
- Business Letter.** An ORIGINAL, NOTARIZED business letter from the sending company in the US. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Brazil in {jurisdiction}", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:
- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
  - State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Brazil.
  - State the expected duration of the visit and the periodicity of any future trips.
  - Guarantee of sufficient funds for travel. Furthermore, the sending company shall specifically attest to each of the following statements:
  - The visa applicant will maintain his or her residency in the United States.
  - The visa applicant's trip to Brazil is of a short-term nature.
  - The goal of the visa applicant's trip to Brazil is strictly for business meetings not involving any technical assistance or training.
  - The visa applicant has no intention to immigrate to Brazil and will not exceed the legally authorized stay per visit.

## Brazil business visa fees for citizens of United States

Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
Multiple Entry	up to 90 days	\$210.00	\$99.95	20 business days	\$309.95

## Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number:                    -                    -                    -                    Exp. date:                    /

Credit Card Billing Address:

Signature:

Comments:

**Thank you!**  
**We accept all major credit cards.**





Protocol number

Visa number

**VISA APPLICATION FORM**

01 - Full name <i>(as per passport; do not abbreviate or omit any name)</i> First Middle Last			<b>Attach photo here</b> - size: 40 mm x 35mm (1 9/6 x 1 3/8 inches) - white or off-white background - front view, full face - must be recent picture
02 - Place of birth (city/state/country)		03 - Date of birth Day Month Year	
04 - Country of citizenship	05 - Sex male <input type="checkbox"/> female <input type="checkbox"/>	06 - Marital status	
07 - Passport #	08 - Issuing country	09 - Expiration date Day Month Year	
10 - Parent's full name <i>(do not abbreviate or omit any name)</i> and country of citizenship Father's: _____ Mother's: _____			
11 - Highest level of education (check only one box) <input type="checkbox"/> no diploma <input type="checkbox"/> high school diploma or the equivalent (e.g., GED) <input type="checkbox"/> some college credit, but less than one year <input type="checkbox"/> more than one year of college, but no degree <input type="checkbox"/> associate's degree (e.g., AA, AS) <input type="checkbox"/> bachelor's degree (e.g., BA, AB, BS) <input type="checkbox"/> master's degree <input type="checkbox"/> professional degree (e.g., MD, DDS DVM, LLB, JD) <input type="checkbox"/> doctorate degree		12 - Major/primary field of study	
		13 - List any special skill and/or certificates	
		14 - Job position <i>(as per business card)</i> or title	
		15 - Employer <i>(for students, name school/university)</i>	
		16 - E-mail:	
17 - Business address		18 - Business telephone # (with area code)	
19 - Home address		20 - Home telephone # (with area code)	

**FOR OFFICIAL USE ONLY**

A - Consulta à SERE OF TEL No. _____		B - Autorização da SERE DESP DESPTTEL No. _____		C - Tipo do Visto _____	
D - Concessão Denegação Impedimento		E - Uma entrada Múltiplas entradas		F - Validade _____ anos/dias	
				G - Data _____/_____/_____	
H - Observações			I - Assinaturas  Funcionário _____ Chefia _____		

21 - Purpose of trip (check item that is the most applicable to the circumstances of your trip)

- Provide services in Brazil of a temporary nature, including activities such as office and technical support, installation and repair of equipment, including computer and telecommunications systems, construction activities, and direct supervision of personnel in Brazil
- U.S.-based personnel involved in business development activities, including negotiating contracts, marketing, opportunity assessments, specifying orders for contracts, customer relations related activities, performance assessments, project reviews, and establishing a framework for doing business in Brazil
- Direct participation in oil and gas exploration and/or production activities
- Work under an employment contract with a company/organization in Brazil - i.e., hired under a Brazilian labor contract as a local employee (this applies to the foreign employees of multinationals working in their Brazilian subsidiaries)
- Transfer of residence to Brazil under permanent residency status
- Attend conference, seminar or workshop (note under "Comments" below whether attendee, paid/unpaid speaker, trainer, and provide name of event sponsor)
- Provide religious or missionary services and/or assistance
- Provide community and/or medical services
- Attend school or pursue studies
- Conduct research or pursue scientific-technologic activities under an international cooperation program
- Pursue professorial studies/research/teaching and/or pursue scientific/technologic activities at an university, research or similar organization (attach letter specifying conditions: employment contract? research scholarship? )
- Participation in athletic or performing arts events (note under "Comments" below whether paid/unpaid participation)
- Journalism activities and/or film making
- As a government official
- Tourism, visit friend(s) and/or relatives (under "Comments" below provide further insight on intended trip and, as applicable, list relationship to parties being visited)
- Other: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

22 - Expected port of entry and date of arrival in Brazil	23 - Expected duration of immediate trip
---	--

24 - Name and address of person, institution or company through whom you can be contacted in Brazil
---

25 - Address in Brazil where you will be staying (e.g., hotel, vessel, friend, other)	26 - Telephone # in Brazil (with city code)
---	---

27 - Have you ever been to Brazil? <input type="checkbox"/> Yes <input type="checkbox"/> No	28 - If yes for item 27, provide date, place and duration of last visit
--	---

**IMPORTANT: FORMS THAT ARE INCOMPLETE AND INCORRECTLY FILLED OUT WILL BE RETURNED. CAREFULLY READ AND FOLLOW INSTRUCTIONS AT THE BOTTOM OF THIS PAGE.**

29 - I declare that the above information is true and accurate.				
Name (type or print)	Date			Signature
	Day	Month	Year	

**INSTRUCTIONS**

- ◆ Type or write in block letters, on blue or black ink only. Form can be filled out on line.
- ◆ Complete first and second pages, except for box marked "For Official Use Only".
- ◆ Answer all questions thoroughly and accurately. If a question does not apply, please type N/A.
- ◆ Sign and date each form. Original signature is mandatory (no photocopy).