

Brazil Business visa Application



IMPORTANT: Please enter your contact information

Name:

E-mail:

Tel:

Mobile:

The latest date you need your passport returned in time for your travel:



Brazil business visa checklist

- Filled out and signed Brazil business visa application form.** The form is enclosed.
- Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.
- 1 Photographs.** Standard passport photographs 2 x 2 inches on white background.
- Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.
- Return mailer.** Prepaid self-addressed return label or payment for FedEx.

! If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

- FedEx 2nd day delivery - add \$15
- FedEx Standard Overnight - add \$20
- FedEx Priority Overnight - add \$25
- FedEx Saturday delivery - add \$45
- FedEx First Overnight - add \$65

Name:

Company:

Address:

City:

State:

Zip:

- Driver's license.** Copy of driver's license or utility bill, showing the applicants name and current address.
- Itinerary.** A photocopy of round trip tickets or a letter signed by a travel agent with confirmed round trip tickets. Itinerary is not acceptable unless showing ticket numbers and that the ticket is paid for. If you will be entering and/or exiting Brazil by LAND please submit:
 - Ticketed flight itinerary showing flights into and out of the region. • A letter addressed to the "Consulate of Brazil, Visa Section" explaining exactly how, when, and where you will be entering and leaving

Brazil.• A copy of your most recent monthly bank statement.

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- If** you will be entering and/or exiting Brazil by SEA please submit:• Official receipt or boarding pass from the Cruise line listing the applicant as a passenger and showing that the balance has been paid in full.• Official daily port itinerary from the cruise line listing the applicant as a passenger and showing the port location for each day of the cruise.
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- Yellow Fever Vaccination** If the applicant has traveled within the last 90 days to any of the Yellow Fever Countries an International Certificate of Vaccination for Yellow Fever will be required.
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- Business Letter.** An ORIGINAL, NOTARIZED business letter from the sending company in the US. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Brazil in {jurisdiction}", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:• Briefly introduce the applicant (please specify employment status/position held in the company by applicant).• State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Brazil.• State the expected duration of the visit and the periodicity of any future trips.• Guarantee of sufficient funds for travel. Furthermore, the sending company shall specifically attest to each of the following statements:•
The visa applicant will maintain his or her residency in the United States.• The visa applicant's trip to Brazil is of a short-term nature.• The goal of the visa applicant's trip to Brazil is strictly for business meetings not involving any technical assistance or training.• The visa applicant has no intention to immigrate to Brazil and will not exceed the legally authorized stay per visit.

Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number: - - - Exp. date: /

Credit Card Billing Address:

Signature:

Comments:

Thank you!
We accept all major credit cards.





Protocol number

Visa number

VISA APPLICATION FORM

| | | | |
|---|---|---|---|
| 01 - Full name <i>(as per passport; do not abbreviate or omit any name)</i> First Middle Last | | | Attach photo here - size: 40 mm x 35mm (1 9/6 x 1 3/8 inches) - white or off-white background - front view, full face - must be recent picture |
| 02 - Place of birth (city/state/country) | | 03 - Date of birth Day Month Year | |
| 04 - Country of citizenship | 05 - Sex male <input type="checkbox"/> female <input type="checkbox"/> | 06 - Marital status | |
| 07 - Passport # | 08 - Issuing country | 09 - Expiration date Day Month Year | |
| 10 - Parent's full name <i>(do not abbreviate or omit any name)</i> and country of citizenship Father's: _____ Mother's: _____ | | | |
| 11 - Highest level of education (check only one box) <input type="checkbox"/> no diploma <input type="checkbox"/> high school diploma or the equivalent (e.g., GED) <input type="checkbox"/> some college credit, but less than one year <input type="checkbox"/> more than one year of college, but no degree <input type="checkbox"/> associate's degree (e.g., AA, AS) <input type="checkbox"/> bachelor's degree (e.g., BA, AB, BS) <input type="checkbox"/> master's degree <input type="checkbox"/> professional degree (e.g., MD, DDS DVM, LLB, JD) <input type="checkbox"/> doctorate degree | | 12 - Major/primary field of study | |
| | | 13 - List any special skill and/or certificates | |
| | | 14 - Job position <i>(as per business card)</i> or title | |
| | | 15 - Employer <i>(for students, name school/university)</i> | |
| | | 16 - E-mail: | |
| 17 - Business address | | 18 - Business telephone # (with area code) | |
| 19 - Home address | | 20 - Home telephone # (with area code) | |

FOR OFFICIAL USE ONLY

| | | | | | |
|---|--|--|--|---------------------------------|--|
| A - Consulta à SERE OF TEL No. _____ | | B - Autorização da SERE DESP DESPTTEL No. _____ | | C - Tipo do Visto _____ | |
| D - Concessão Denegação Impedimento | | E - Uma entrada Múltiplas entradas | | F - Validade _____ anos/dias | |
| | | | | G - Data ____/____/____ | |
| H - Observações | | | I - Assinaturas Funcionário _____ Chefia _____ | | |

21 - Purpose of trip (check item that is the most applicable to the circumstances of your trip)

- Provide services in Brazil of a temporary nature, including activities such as office and technical support, installation and repair of equipment, including computer and telecommunications systems, construction activities, and direct supervision of personnel in Brazil
- U.S.-based personnel involved in business development activities, including negotiating contracts, marketing, opportunity assessments, specifying orders for contracts, customer relations related activities, performance assessments, project reviews, and establishing a framework for doing business in Brazil
- Direct participation in oil and gas exploration and/or production activities
- Work under an employment contract with a company/organization in Brazil - i.e., hired under a Brazilian labor contract as a local employee (this applies to the foreign employees of multinationals working in their Brazilian subsidiaries)
- Transfer of residence to Brazil under permanent residency status
- Attend conference, seminar or workshop (note under "Comments" below whether attendee, paid/unpaid speaker, trainer, and provide name of event sponsor)
- Provide religious or missionary services and/or assistance
- Provide community and/or medical services
- Attend school or pursue studies
- Conduct research or pursue scientific-technologic activities under an international cooperation program
- Pursue professorial studies/research/teaching and/or pursue scientific/technologic activities at an university, research or similar organization (attach letter specifying conditions: employment contract? research scholarship?)
- Participation in athletic or performing arts events (note under "Comments" below whether paid/unpaid participation)
- Journalism activities and/or film making
- As a government official
- Tourism, visit friend(s) and/or relatives (under "Comments" below provide further insight on intended trip and, as applicable, list relationship to parties being visited)
- Other: _____

Comments: _____

| | |
|---|--|
| 22 - Expected port of entry and date of arrival in Brazil | 23 - Expected duration of immediate trip |
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|---|
| 24 - Name and address of person, institution or company through whom you can be contacted in Brazil |
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|---|---|
| 25 - Address in Brazil where you will be staying (e.g., hotel, vessel, friend, other) | 26 - Telephone # in Brazil (with city code) |
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|--|---|
| 27 - Have you ever been to Brazil? <input type="checkbox"/> Yes <input type="checkbox"/> No | 28 - If yes for item 27, provide date, place and duration of last visit |
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IMPORTANT: FORMS THAT ARE INCOMPLETE AND INCORRECTLY FILLED OUT WILL BE RETURNED. CAREFULLY READ AND FOLLOW INSTRUCTIONS AT THE BOTTOM OF THIS PAGE.

| | | | | |
|---|------|-------|------|-----------|
| 29 - I declare that the above information is true and accurate. | | | | |
| Name (type or print) | Date | | | Signature |
| | Day | Month | Year | |

INSTRUCTIONS

- ◆ Type or write in block letters, on blue or black ink only. Form can be filled out on line.
- ◆ Complete first and second pages, except for box marked "For Official Use Only".
- ◆ Answer all questions thoroughly and accurately. If a question does not apply, please type N/A.
- ◆ Sign and date each form. Original signature is mandatory (no photocopy).