

## Brazil Business visa Application



**IMPORTANT: Please enter your contact information**

**Name:**

**Email:**

**Tel:**

**Mobile:**

**The latest date you need your passport returned in time for your travel:**



### Brazil business visa checklist

**Filled out and signed Brazil business visa application form.** The form is enclosed.

**Original passport.** Passport must have at least 6 months remaining validity and have at least 1 visa page.

**1 Photographs.** Standard passport photographs 2x2 inches on a white background.

**Payment.** Credit Card Authorization form, Certified Check, or Money Order payable to VisaHQ.com.

**Return mailer.** Prepaid self-addressed return label or payment for FedEx.



If you wish to prepay return shipping, please add the shipping fee to the total and provide the return shipping address:

FedEx 2nd day delivery - add \$15

FedEx Standard Overnight - add \$20

FedEx Priority Overnight - add \$25

FedEx Saturday delivery - add \$45

FedEx First Overnight - add \$65

Prepaid self addressed mailer - \$0

Local pick up in Washington, D.C. - \$0

**Name:**

**Company:**

**Address:**

**City:**

**State:**

**Zip:**

**Payment Authorization.** Complete and sign the Credit Card Authorization Form.

**Driver's license.** Copy of driver's license, state issued ID, or major utility bill (Water, Gas, Electric, Sewage), showing the applicant's name and current address.

**Itinerary.** A photocopy of round trip tickets or a letter signed by a travel agent with confirmed round trip tickets. Itinerary is not acceptable unless showing ticket numbers and that the ticket is paid for.

**Yellow Fever Vaccination.** If the applicant has traveled within the last 90 days to any of the Yellow Fever Countries an International Certificate of Vaccination for Yellow Fever will be required.

**Business Letter.** A business letter from the sending company in the US. The letter should be printed on company letterhead

stationery, addressed to "The Consulate of Brazil", and signed by a senior manager (an equivalent to Vice-President or above). The business letter must adhere to the following guidelines:

- Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
- State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.) and the names and addresses of companies to be contacted in Brazil.
- State the expected duration of the visit and the periodicity of any future trips.
- Guarantee of sufficient funds for travel.

Furthermore, the sending company shall specifically attest to each of the following statements:

- The visa applicant will maintain his or her residency in the United States.
- The visa applicant's trip to Brazil is of a short-term nature.
- The goal of the visa applicant's trip to Brazil is strictly for business meetings not involving any technical assistance or training.
- The visa applicant has no intention to immigrate to Brazil and will not exceed the legally authorized stay per visit.



**Business Invitation.** A NOTARIZED business invitation letter from the sponsoring company in Brazil written in Portuguese. The letter should be printed on company letterhead stationery, addressed to "The Consulate of Brazil", and signed by a senior manager (an equivalent to Vice-President or above). The letter should state:

- The job description and job position of the contact person in Brazil.
  - A description of the intended activities of the applicant in Brazil (sales, purchases, coordination, auditing, etc).
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## Brazil business visa fees for citizens of United States

	Type of visa	Max. validity	Embassy fee	Our fee	Processing time	Total
	Multiple entry	up to 90 days	\$180.00	\$119.95	30 business days	\$299.95

## Credit Card Authorization Form

I authorize VisaHQ.com to charge my credit card for the amount of \$

Name on the Credit Card:

Credit Card number:

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-

-

Exp. date:

/

Credit Card Billing Address:

Signature:

Comments:

**Thank you!**  
**We accept all major credit cards.**

